



The State of New Hampshire
Department of Environmental Services
Wetlands Council



PO Box 95, 29 Hazen Drive, Concord, New Hampshire 03302-0095
Appeals Clerk Telephone (603) 271-6072 - TDD Access: Relay NH 1-800-735-2964
DES Website: www.des.nh.gov - Council Website: www.des.state.nh.us/councils/

June 23, 2004

Christopher Krochina
158 River Road
Mechanicville, NY 12118

Re: Docket No. 04-07 WtC – Christopher Krochina Appeal

Dear Mr. Krochina:

On June 22, 2004, the NH Wetlands Council (“the Council”) accepted the Notice of Appeal which you filed on your own behalf on March 22, 2004.

Pursuant to RSA 541-A:31, V (b), upon motion of either party or upon the presiding officer's own motion, a pre-hearing conference may be scheduled. At the Council's direction, **a pre-hearing conference for the above-captioned matter has been scheduled for Tuesday, July 27, 2004 at 9:00 a.m. in Room 114** of the offices of the Department of Environmental Services, 29 Hazen Drive, Concord, NH.

At the pre-hearing conference, the parties should be prepared to discuss simplification of the issues in the appeal, stipulations or admissions as to facts, the number and identity of witnesses the parties anticipate calling at the hearing, exhibits necessary for the appeal, and any other matter that may aid in the disposition of the appeal, including settlement.

The Council requests that any person filing any document with the Council in conjunction with an appeal file **one original and fifteen copies** with the Council, as well as a copy to all parties who have filed an appearance with the Council, and any person who has a motion to intervene pending before the Council. When a party has appeared by a representative, service shall be upon the representative. Every document filed with the Council, and required to be served upon the parties to an appeal, shall be accompanied by a certificate of service, signed by the person making service, attesting to the method and date of service, and the persons served.

The Council has notified the NH Department of Environmental Services, Wetlands Bureau (“DES”), of their acceptance of this appeal. Per Env-WtC 205.08(a) DES has fifteen (15) days from the date that the Council accepts an appeal in which to prepare and file a certified copy of the record below (“the record”). Should you or any other person wish to view the record, you may do so by contacting Ms. Janet Hillson of the Wetlands Bureau at (603) 271-6465 on or after July 8, 2004 to schedule a file review. DES will make the record available to the requesting party in the DES Public Information Center (“PIC”). Copies of the record will not be provided, however a photo copier is available in the PIC for a nominal fee.

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If you have any questions, please contact me at (603) 271-6072 or by e-mail at msclafani@des.state.nh.us.

Sincerely,


Michael Scialoja, Appeal Clerk
NH Wetlands Council

cc: Brian K. Fowler, Chairman, NH Wetlands Council
Michael P. Nolin, Commissioner, DES
Harry T. Stewart, Director, Water Division
Gretchen R. Hamel, Administrator, DES Legal Unit
Collis Adams, Administrator, DES WET
James D. Kerouac, Esq., Applicant